



Department of Education, Sport & Culture
Rheynn Ynsee, Spoyrt as Cultoor
ASHLEY HILL PRIMARY SCHOOL
Scoil Cronk Ashley

Digital Safety Policy

Aims and Objectives

- I To be safe in an online environment and educate children in appropriate online use.

Physical / Hardware

- I Use ICT (laptops, iPads and iPods) when supervised by an appropriate adult (unless age-appropriate use can be authorized).
- I Keep their own passwords to the Cloud and their google drive and share those passwords only with their class teacher and parent.
- I Use personal, 3G enabled devices for curricular activities only
- I Accept and abide by sanctions (which include limitations to access, parental involvement and disabling of online accounts) for misuse of any ICT on school grounds

Learning and Teaching (Behaviours)

All learners will:

- I Report any concerns about the content of websites viewed through the Department of Education, Sport and Culture's web filtering system. Concerns reported initially to the class teacher.
- I Avoid publishing personal information online.
- I Never publish a photo and a name together.
- I Only publish or post kind words.
- I Report any threatening or abusive language.
- I Delete images from handheld devices within 48 hours of capture.
- I Take complete responsibility for the safety and use of personal devices in school.
- I Use personal, 3G enabled devices for curricular activities only.
- I Accept and abide by sanctions (which include limitations to access, parental involvement and disabling of online accounts) for misuse of any ICT on school grounds.

Teachers will:

- I Log any inappropriate content accessed through filters and report it as soon as possible to DESC and always on the day of the incident
- I Use 'Safer Schools' App to aid teaching and learning.
- I Log and report any Safeguarding related incidents, in conjunction with the school's Safeguarding Policy and Procedures.



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The Headteacher / Senior Leadership Team will:

- I Monitor the use of devices through the school.
- I Resolve any digital safety issues brought to their attention (whether this through speaking to families, raising with GTS or following Safeguarding procedures).
- I Encourage the use of the 'Safer Schools' App

Home – School Partnership Approach

- I To ensure an open communication between home and school (and vice versa) in order to carefully monitor appropriate use of digital devices. To encourage the use of the 'Safer Schools' App to support each other in keeping children safe.
- I Work alongside parents to raise awareness of e-safety. Where incidents happen outside of school, the Headteacher and SLT will advise parents of the appropriate steps and monitor behaviours in school, in line with our Behaviour and Anti-Bullying policies.

Review and updated: November 2025

To be reviewed: Autumn 2027